

Board Director Role:

A Director on the Board at Shelly Beach Golf Club is a position of privilege and responsibility, for the overall governance and performance of the Club to protect the interest of the club stakeholders. Directors hold a position of trust, act in good faith and honesty at all times, with an appropriate level of care and diligence. Functions of the Board include:

- Setting policy and providing strategic direction to the club. The approved strategy forms the basis for the business plan, which is also prepared by management and considered and approved by the Board. Directors do not interfere in the day to day running of the club and its operations. Directors look at the big picture and with that in mind, steer the club in the direction outlined in the 4 pillars to the club's mission statement, and that is to achieve our Vision through:
 - An efficiently managed business that has a sound financial foundation, underpinned by stable governance and compliance
 - Maintaining our top 100 public access course ranking in Australia
 - Providing an inclusive dynamic golf program
 - Delivering first class hospitality from a modern clubhouse that takes advantage of its unrivalled ocean views
- **All** Directors have a fiduciary duty to act in the best interests of the club. Directors are expected to understand the club's financial position, to regularly review financial reports prepared by management, to ensure the club is solvent, and to seek explanations on key issues or risks that come to the Board's attention.
- Directors must conduct the business and affairs of the club in accordance with the club constitution, and ensure that all regulatory requirements are met. Directors are expected to meet an increasing range of legal responsibilities and ensure appropriate compliance frameworks and controls are in place, which underpin good corporate governance practice.
- Directors have a duty to question, request information, raise any issue which is of concern to them, fully canvas all aspects of any issue confronting the club, and cast their vote on any resolution according to their own judgement. Outside the boardroom, Directors should support the letter and spirit of Board decisions. Directors must keep Board discussions, dialogue and decisions confidential.
- It is normal practice for a Board to delegate some of its functions to a specialised sub-committee. Sub-committees are formed for a range of reasons, including:
 - Finance, Audit and Compliance Committee (for financial reporting, club audits, governance)
 - Match Committee (for the coordination of golf and golf related events)
 - Greens Committee (for course planning, maintenance and future projects)
 - Disciplinary Committee (for investigating member's behaviour problems)
 - Other specific projects to need.
- Directors' obligations include:
 - Attend meetings of the Board
 - Read Board papers prior to Board meetings in order to actively participate in Board discussions and decision making
 - Willingly serve on sub-committees
 - Represent the club as required
 - Be prepared to commit for a period of 3 years (refer Club Constitution)
 - Sign a declaration of Duties and Responsibilities of a Director

- Traits of an Effective Board Member
 - Demonstrated achievements in education, business, the professions or public service.
 - Participation in leadership positions (senior management roles in public or private enterprise, director on another board, etc.)
 - Experience within the hospitality, sporting and/or the service industry would be a bonus

For more information regarding the role of a Director, please direct your enquiry to the club President, Malcolm Sheldon on malcolm.sheldon@sbgc.com.au